# **APPLICATION FORM :**

# **Call for Expression of Interest for hosting the 22nd IPNA Congress in 2029**

|  |  |
| --- | --- |
| Full name of the proposer:  |  |
| Position:  |  |
| Address:   |  |
| Tel. No.:  |  |
| E-mail:  |   |

I wish to propose the following **LOCATION**:

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Following are the reasons to support our proposal:

|  |  |  |
| --- | --- | --- |
| *Topics* | *Information* | *Comments* |
| **Venue** |   |   |
| City/Country |   |   |
| Dates |   |   |
| Safety (A/B/C) |   |   |
| Climate (average temperature °C) |   |   |
| International airport (Y/N) |   |   |
| Distance/time from airport |   |   |
| Accessibility (A/B/C) |   |   |
| Numbers of countries without visa |   |   |
| Visa price (USD) |   |   |
| Support of Regional Society (Y/N) |   |   |
| Congress President |   |   |
| Registration space ~400 m² (Y/N) |   |   |
| Total number of seats for delegates (min./max.) |   |   |
| Number of auditoriums/rooms (seats per room) |   |   |
| Posters area (max. number of posters) |   |   |
| Catering area together with Poster area |   |   |
| Exhibition room (max. number of stands) |   |   |
| Preview room (Y/N) |   |   |
| Available offices and small meeting rooms (number) |   |   |
| Workshop rooms (4-8 small meetings rooms) |  |  |
| Provide a map with auditoriums/rooms |   |   |
| Free wifi (Y/N) |   |   |
| Internet corner/café (Y/N) |   |   |
| **Accomodations** |   |   |
| Estimated number of bookable rooms |   |   |
| Max. Rate |   |   |
| Min. Rate |   |   |
| Number of hotels at walking distance |   |   |
| Available transportation to hotels (Y/N) |   |   |
| **Anticipated Registration fees** (USD) |   |   |
| IPNA member (early/late) |   |   |
|  |  |  |
| IPNA non-member (early/late) |   |   |
| IPNA member - developing country (early/late) |   |   |
| IPNA non-member - developing country (early/late) |   |   |
| IPNA member trainee (early/late) |   |   |
| IPNA non-member (trainee) |   |   |
| Accompanying person |   |   |
| Gala dinner (registration fees < $15) |   |   |
| Social program |   |   |
| **Anticipated Income** (USD) |   |   |
| Registrations (based on 1,000 delegates) |   |   |
| Pharmaceutical companies |   |   |
| Non-pharmaceutical companies |   |   |
| Academic grants |   |   |
| State/goverment supports |   |   |
| Other supports |   |   |
| **Anticipated Expenses** (USD) |   |   |
| Venue  |   |   |
| Catering |   |   |
| Technical equipment and services |   |   |
| Signs/decorations/furnitures |   |   |
| Social events |   |   |
| Congress Staff |   |   |
| Insurance |   |   |
| Transportations |   |   |
| Invited guests |   |   |
| Travel Grants (for juniors/best-abstract awardees)  |   |   |
| Marketing/communication |   |   |
| Taxes |   |   |
| Translation system |   |   |
| Others |   |   |
| **Scientific program** |   |   |
| Scientific Committee Chair |   |   |
| Number of Pre-Congress Courses (over 2 days before the main meeting) |   |   |
| Plan for additional Pre-Congress events (eg SYL course etc) |  |  |
| Junior masterclasses (Y/N) |   |   |
| Hands-on training (Y/N) |   |   |
| Number of states-of-the-art lectures |   |   |
| Number of oral communications |   |   |
| Number of invited speakers |   |   |
| Joint venture with another scientific society (Y/N) |   |   |
|  |  |  |
| **Efforts to promote Sustainable Practices** |  |  |
| In Congress venue  |  |  |
| In catering |  |  |
| In cultural events |  |  |
|   |  |  |