In order to receive your grant, you must fill out the payment request form and send it to the IPNA administrative office - [office@ipna-online.org](mailto:office@ipna-online.org)

Once reception of your payment form, you would receive your grant once the teaching course is approved by the Teaching Course Committee.

Unless agreed otherwise, the reimbursements for travel and other relevant costs of the speakers are the full responsibility of the teaching course organizers after the teaching course.

|  |  |
| --- | --- |
| Full name of the recipient: |  |
| Teaching course title: |  |
| Dates of the TC: |  |
| Bank name: |  |
| Bank address: |  |
| Bank BIC or SWIFT code: |  |
| Account holder's name: |  |
| Account holder's **mailing address (postal address):** |  |
| Account holder's **e-mail address**: |  |
| Account holder´s phone number including country prefix |  |
| Account Number: |  |
| Type of Currency account is held in: |  |
| IBAN Number: |  |
| Please specify how will be arranged the flights for speakers – via IPNA Frosch agency or directly paid from TC budget? |  |